

## DISCLOSURE OF WRONGDOING

Please use this form to directly report any wrongdoing to the Corporation's Designated Officer, whose contact information is provided at the end of the form.

For information regarding reporting a wrongdoing to the Public Interest Commissioner please visit:  
[Public Interest Commissioner of Alberta](#)

### Contact Information

While anonymous complaints may be made, you are encouraged to include your name and contact information

Name:

Name of Organization

(If other than the Corporation's Employee (i.e. contractor))

How do you wish to receive communication(s) regarding this Whistleblower Disclosure?

Not Required

Email

Mail

Address

City

Province

Postal Code

Telephone

(###) ###-####

Best time to contact:

Day

Evening

Weekend

## DISCLOSURE OF WRONGDOING

### Disclosure of Wrongdoing

Which of the following applies to the Wrongdoing you are reporting?

- an action that is in contravention to a federal or provincial statute (i.e. law by act or regulation);
- an act or omission that creates a substantial or specific danger to the life, health or safety of individuals other than a danger that is inherent in the performance of the duties or functions of an employee;
- an act that is a substantial or specific danger to the environment;
- gross mismanagement, including an act or omission that is deliberate and shows a reckless or willful disregard for the proper management of:
  - Corporation funds or other assets,
  - Delivery of Corporation service(s), including the management or performance of:
    - i. a contract or arrangement identified or disarranged, the Whistleblower Regulations, including the duties resulting from the contract or arrangement or any funds administered or provided under the contract or arrangement, and
    - ii. the duties and powers resulting from an enactment identified or described in the Whistleblower Regulations or any funds administered or provided as a result of the enactment,
      - Employees, by a pattern of behavior or conduct of a systemic nature that indicates
      - a problem in the culture of the Corporation relating to bullying, harassment or intimidation.
- knowingly directing or counselling an individual to commit any Wrongdoing mentioned above;

**If none of the above are applicable, the *Public Interest Disclosure (Whistleblower Protection) Act* does not apply. Please consider discussing this matter with a Supervisor or an Executive.**

### Declaration

The information contained in this Whistleblower Disclosure is true and accurate to the best of my knowledge.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**Knowingly making a false or misleading statement is an offence pursuant to the Public Interest Disclosure (Whistleblower Protection) Act.**

## DISCLOSURE OF WRONGDOING

Please provide as much information as possible about the wrongdoing and the person(s) alleged to have committed the wrongdoing. Include, if known, the following details:

- A description of the wrongdoing, including applicable Acts or regulations
- Name, employer and contact information of the alleged wrongdoer(s)
- Location where the wrongdoing took or is about to take place
- If known, date(s) associated with the wrongdoing
- Name of any other parties involved

Please attach any available supporting documentation.

Has this alleged wrongdoing been discussed with your supervisor or any other person(s)?  Yes  No

If yes, please provide details regarding the discussion(s) including names, dates and any action or decision taken as a result of the discussion(s)

Please attach any available supporting documentation.

### SUBMISSION TO THE DESIGNATED OFFICER

Please email this form to [kearmstrong@osler.com](mailto:kearmstrong@osler.com) or you can mail directly to:

Osler, Hoskin & Harcourt LLP  
Attention: Kelsey Armstrong, Partner  
#2700, Brookfield Place  
2225 – 6<sup>th</sup> Avenue, S.W.  
Calgary, Alberta T2P 1N2