Whistleblower Disclosure

Complaint of Wrongdoing Form

The *Public Interest Disclosure (Whistleblower Protection) Act* applies to all employees of Credit Union Deposit Guarantee Corporation. If an employee has questions or concerns regarding a wrongdoing or a possible wrongdoing, the employee may seek advice from their supervisor, the President & CEO, the Designated Officer or the Public Interest Commissioner.

If an employee reasonably believes that they have information that a wrongdoing has been committed, is about to be committed, or that an employee has been asked to commit a wrongdoing, they may inform the Designated Officer or the Public Interest Commissioner.

Employees should refer to the Employee Conduct – Whistleblower Policy and Program if they have any questions regarding the process of making a Whistleblower Disclosure.

Use this form to report wrongdoing to the Corporation's Designated Officer.

CONTACT INFORMATION

While it is preferred that an employee submitting a Whistleblower Disclosure provide their name and preferred contact information, an anonymous submission will be treated and processed in the same manner as all other submissions. However, if details are incomplete it could impact and/or limit the investigation.

Name:_____

Preferred method of contact:_____

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(mailing address, cell or home phone number, email address, etc.)

DETAILS RELATING TO THE WRONGDOING

Was the wrongdoing a one-time incident that occurred recently?

◯ Yes ◯ No ◯ Unknown

Is the wrongdoing an ongoing issue?

◯ Yes ◯ No ◯ Unknown

Which of the below categories does the Wrongdoing apply?*

- ☐ Contravention of an Act or a Regulation (Contravention of a Law).
- ☐ An act or omission that creates a substantial and specific danger to the life, health or safety of individuals. An act or omission that creates a substantial and specific danger to the environment.
- ☐ Gross mismanagement of public funds or a public asset.
- ☐ Gross mismanagement of the delivery of a public service.
- ☐ Gross mismanagement of employees – by a pattern of behavior or conduct of a systemic nature that indicates a problem in the culture of the organization relating to bullying, harassment or intimidation.
- ☐ Counselling an individual to commit a wrongdoing mentioned above.

***If none of the above are applicable, the Public Interest Disclosure Act does not apply. Consider internal resolution mechanisms.**

SPECIFIC DETAILS RELATING TO THE WRONGDOING

Please provide as much information as possible about the wrongdoing and the person(s) alleged to have committed the wrongdoing. Include, if known, the following details:

- A description of the wrongdoing
- Name of the alleged wrongdoer(s)
- If known, dates associated with the wrongdoing
- Name of any other parties involved

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**** If more room is required feel free to attached additional papers.***
Please attach any available supporting documents.

SUBMITTING WHISTLEBLOWER DISCLOSURE:

Mail:	**Private & Confidential** **Credit Union Deposit Guarantee Corporation** c/o Emery Jamieson LLP Barristers & Solicitors Attention Ms. Jan Alexander-Smith or Ms. Natalie Tymchuk 1700, 10235 – 101 Street NW Edmonton, Alberta T5J 3G1
Email:	**Private & Confidential** Emery Jamieson LLP jasmith@emeryjamieson.com or ntymchuk@emeryjamieson.com
Fax:	**Private & Confidential** **Credit Union Deposit Guarantee Corporation** c/o Emery Jamieson LLP Barristers & Solicitors Attention Ms. Jan Alexander-Smith or Ms. Natalie Tymchuk Fax # (780) 420-6277